

**TALBOT COUNTY DEPARTMENT OF PLANNING AND ZONING**  
**215 BAY STREET, SUITE 2**  
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**Talbot County Historic Preservation Commission**

<b>Meeting Minutes</b>
<b>Date: 07/10/17</b>
<b>Location: Conference Room #1 - Department of Planning and Zoning – 215 Bay Street, Easton, MD</b>

<b>HPC Members</b>		
<b>Name</b>	<b>Attended</b>	<b>Comments</b>
Marsha Kacher, Chair	*	
Dorothy Fenwick	*	
Victor MacSorley	*	
Ronald Mitchell	*	
Robert Mueller	*	
Cindy Schmidt	*	
<b>Staff and Guests</b>		
Talbot County Department of Planning and Zoning, Martin Sokolich & Miguel Salinas		

**Agenda and Notes**

**Call to order – 3:00 p.m.**

**I. Roll Call**

**A. Attendance**

- B. Review minutes from June 12<sup>th</sup> meeting**  
Motion of approval of minutes passed 6-0.

**II. Old Business**

**A. Update on Phase II Hazard Mitigation Project**

Field visits have been conducted; draft reports are underway. Vision Planning & Consulting will make more detailed architectural assessments of specific properties, utilizing flood elevations from project partner, Eastern Shore Regional GIS Cooperative. Village structures were also evaluated by architectural style and/or historical period. Approximately half of the priority structures identified by AECOM in the first phase of the project were identified for more detailed hazard mitigation analysis.

Age of buildings was the main criteria for inclusion in surveys for this project. Within the existing flood zone most buildings dated to the nineteenth and twentieth centuries, though a few were earlier. One Commission concern was to focus to the extent possible on the earliest structures. It could also be the focus of a subsequent project.

There is some concern about the timeline until the project closes. Vision Planning & Consulting may be available to present at the August HPC meeting, or a special session can be called.

**B. 925 Port Street Site Visit**

County owned property is not within a designated Historic District Overlay, though it has been investigated by members of Historic Easton. It is believed to date back to the late 18<sup>th</sup> century at the Port of Easton. The main portion was found to be well-maintained though vacant. Many architectural details are evident.

**C. Discussion of options for Longwood's School and 925 Port Street properties**

There was some discussion of the changes in character and context of Port Street. The County administration is debating alternatives for realizing the potential of the structure, if not the site. A subgroup of the HPC has agreed to meet further to discuss this site and other historical structures, their most beneficial use and what organizational structure will best support historic preservation goals. A subgroup composed of Cindy, Ron and Rob will organize a small discussion. One objective would be to see the entire broad history of Talbot County to be preserved and celebrated.

**III. New Business**

**A. Discussion of draft Policies and Procedures for TCHPC**

A rough introductory section has been drafted, describing policies and procedures as conducted. Staff reviewed the data so far and made some clarifications. Further drafts will be reviewed in the coming meetings. Printed copies were presented of County documents on HPC authority and procedures and a Preservation Maryland analysis from 2008 of local procedures.

**B. New Appointees for TCHPC**

**C. July Site Visit**

Planned Webley Site Visit was scheduled for July 17 at 3 PM.

**IV. Open Floor**

- A. Current Authority, CLG Status and directions  
CLG Status Reports for 2017

**V. Adjourn**

Motion to close the meeting at 4:00 p.m. passed 6-0.